# How to participate in an auction (for sellers)



# Step 1: Apply to participate

(i) Click "Member Registration" on the Daikichi Auction homepage (https://daikichi-auction.com/).





(ii) Enter all required information on the application form and click "Submit."

(Also read the terms, agreements, and Privacy Policy.)



- \*Enter all required items.
- \*If you are self-employed, enter your name under "Company/trade name."
- \*Double-check the email address entered.

(iii) After you send the application form, you will receive an automated reply. Check the contents and then submit the required documents as email attachments.

#### Corporate:

· Copy of antique license

(Submit a color copy. Also include the side showing modifications, if any.)

• Bank account information (Not required if participating as a bidder only)

#### Self-employed

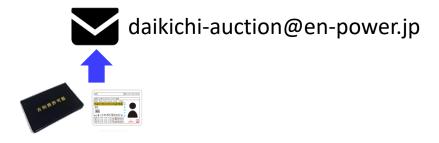
· Copy of antique license

(Submit a color copy. Also include the side showing modifications, if any.)

• Copy of ID \*Must show current address and photo

(Also include the reverse side if any information is shown on it.)

• Bank account information (Not required if participating as a bidder only)



Check to make sure that all documents are attached!

(iv) The office will contact you by email after checking the documents you submitted. Once you have received this email, your application is complete.

#### 大吉オークションの特徴



入会金・年会費無料



いつでも・どこでも 下見・入札・競りに参加可能



大吉店舗から集まる3000点 以上の商品を毎回出品



状態の良くない商品も 売却可能

# Step 2: Flow of listing

◆Merchandise eligible for listing



- Watches
  Luxury imported watches
  Domestic watches
  Antique watches
  Pocket watches
  As-is watches
  \*Depends on watch conditions
- Brand-name merchandise
  Brand-name handbags and small accessories
  Accessories
  Apparel
- Jewelry (products)
  Diamond products
  Brand-name jewelry
  Colored-stone products

# ◆Listing deadline

Must be received at least 11 days before the date of each auction

参加費・手数料について									
入会金:無料 年会費:無料 下見参加費:無料 オークション参加費:3,000円									
品目	売り手数料 	買い手数料 	指値(円)						
ジュエリー	5%	3%	30,000~						
ブランド品	3% (10,000円以下は500円/1点)	5%	20,000~						
時計	<b>3</b> % (50,000円以下は5%/1点)	<b>3</b> %	30,000~						
	※各手数料には別途消費税がかかり	ます。							

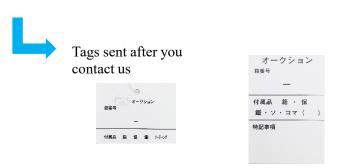
<sup>\*</sup>An auction participation fee of 3,000 yen (tax incl.) applies when a transaction has taken place.

<sup>\*</sup>The minimum quantity that may be listed is one item.

(i) Notify the office of your listing, via the website or by email. When doing so, be sure to indicate the number of dedicated tags needed. The office will reply with notification of your box no. (up to 10 items/box). The office will send you the tags at a later date.



Apply at https://daikichi-auction.com/ Apply by email to daikichi-auction@en-power.jp



For jewelry, diamonds, and watches

For brand-name items

(ii) Download the dedicated Excel file (selling list) from https://daikichi-auction.com/ and input your selling lists.



#### Listing entry examples

## [Name-brand item] (i) Choose an input field on the selling list



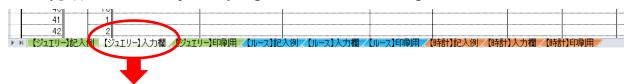
### [Watch] (i) Choose the watch input field on the selling list



(ii) Enter the necessary information (Do not forget to enter information, such as company name and month of listing)

■大吉オー	クション	出品リスト	_入力画面(時計)	•			Ο,						
会社名 株式会社エンパワー						出品月	4月	]					
													30,000円~
通し番号	箱番	行番	ブランド名	素材	商品名	型番	シリアル ナンバー	ムーブ メント	重量(g)	付属品	ランク	保留交渉 可否	指值(税抜)
Î		例	ロレックス	SS	サブマリーナ	116610LN	ランダム	AT		箱・保	Α	可	¥1,100,00
1 2		1											
3			3										•

#### [Jewelry] (i) Choose the jewelry input field on the selling list



(ii) Enter the necessary information (Don't forget to enter information such as company name and month of listing)

■大吉オ	ークシ	/ョン	出品リスト_入力画	i面(ジュエリー)									
会社名			株式会社エンパ	7-		出品月	4月						30,000円~
通し番号	箱番	行番	金性	ブランド名	主石	主石重量(ct)	脇石	脇石重量(ct)	品目	重量(g)	付属品	保留交渉 可否	指値 (税抜)
1			K18	ノーブランド	エメラルド	1.5	ダイヤ	0.5	ネックレス	012	鑑別書		
2		1	Pt900	カルティエ	ダイヤ	0.52			リング	3.5	鑑定書・箱		¥200,000
3		4			-								

Enter your reserve price (desired minimum successful bid amount), if any. 20,000 yen or more for name-brand items, 30,000 yen or more for watches, 30,000 yen or more for jewelry

\*Enter amounts not including taxes.

(iii) Enter information on the tag (as shown on the selling list) and then hang it from the merchandise

Example:

Thoroughly attach to the merchandise.

付属品箱・保

Tag

(iv) After entries to the list are complete, send your completed Excel file to the office as an email attachment.





## daikichi-auction@en-power.jp

Also enter the box no.

\*Check the address carefully to make sure the email is sent to the right recipient.

Also, please set your email filter, if any, to permit receipt of email from the above address so that you can be sure to receive the response from the office.

Be sure to email the selling list to the office as an attachment before shipping your merchandise!

(v) Once preparations are complete for all merchandise, print the selling list and send the packed merchandise and the list collect.



Print each selling list from the Printing tab.



- (vi) The office will inspect the merchandise after it arrives
- \*We will contact you promptly if there are any discrepancies between the contents and the list



Once inspection is complete, all that remains is to wait for the viewing event and the auction!

Example (auction on the 18th of the month):

Viewing on site: 14–17, 10:00 a.m. to 6:00 p.m. \*Viewable on the Web 24 hours/day

Bidding period: 14–18 \*Bids are accepted until the bidding deadline for each box number.

Bidding deadline: 10:00 a.m. or later on the 18th \*Bidding deadlines will arrive in order, starting from box no. 1

### Step 3: Flow from during the auction period through after its end

1. Buyer checks the listed merchandise in person at the viewing event

## Viewing in person:

November 2022 to April 2023 3F, Sumitomo Realty & Development Nishi-Shinjuku Building No. 2, 15-17 Nishi-Shinjuku 8-chome, Shinjuku-ku, Tokyo, Japan

May 2023 and later 19F, Sumitomo Realty & Development Shinjuku Oak Tower, 6-8-1 Nishi-Shinjuku, Shinjuku-ku, Tokyo, Japan (Internet auction)



(ii) Holding the auction (Internet auction)



Sale established  $\Rightarrow$  Data will be finalized on the day after the ending date of the auction and a statement will be sent.

(See the website for various commissions and other charges)

In principle, funds will be considered transferred after crediting of the entire amount of auction proceeds for all merchandise listed and sold has been verified. Unsold merchandise will be shipped cash on delivery from the office on the following day. \*The period for follow-up negotiations is two weeks.

\*The Auction does not disclose company or personal names. All transactions are managed using numbers only, so that sellers can list articles with peace of mind. Results will be sent by email or fax after the end of the auction.

Thank you for listing and participating!

## Guide to commissions



Commissions paid by sellers and successful bidders are shown below.

Jewelry: Seller's commission: 5%; buyer's commission: 3%

Watches: Seller's commission: 3%; buyer's commission: 3%

(5%/item valued at 50,000 yen or less)

Brand-name products: Seller's commission: 3%; buyer's commission: 5%

(500 yen/item valued at 10,000 yen or less)

#### Example: Payment for a brand-name item

· Successful bid of 100,000 yen

Seller:

100,000 + 10.000 - (3,000 =106,700 ven[successful bid amount] [consumption tax] [3% commission] [consumption tax] [amount received] Bidder:

+ (5,000 + 100,000 + 10,000500) =115,500 yen[successful bid amount] [consumption tax] [5% commission] [consumption tax] [amount paid]

#### Example: Payment for a watch

· Successful bid of 100,000 yen

Seller:

100,000 + 10,000(3,000 + 300)=106,700 yen[successful bid amount] [consumption tax] [3% commission] [consumption tax] [amount received] Bidder:

100,000 + 10,000

300) =113,300 yen(3,000)[successful bid amount] [consumption tax] [3% commission] [consumption tax] [amount paid]

#### Example: Payment for jewelry

· Successful bid of 100,000 yen

Seller:

100,000 (5,000 +10,000 500) =104,500 yen[successful bid amount] [consumption tax] [5% commission] [consumption tax] [amount received]

100,000 + 10,000 (3.000)300) =113,300 yen[successful bid amount] [consumption tax] [3% commission] [consumption tax] [amount paid]



03-6304-5613



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Please contact the office with any questions or concerns!